New Heights has created an Advisory Group of parent members and other adult non-members, which would offer support and advice to me and the other board members either during online or in person meetings. These individuals will not be part of our board; this is a separate opinion panel. Below is a list of responsibilities and goals for you to consider:

**What is an Advisory Group?**

-- You will be required to help with fundraising and soliciting monies and spreading the word about New Heights.
-- An Advisory Group is a group of individuals who bring unique knowledge and skills which complement the knowledge and skills of the board members in order to help the organization grow and succeed.
-- Serving in the Group which can lend/provide status to participants, such as retired CEOs, board chairs or major contributors.
-- The Advisory Group does not have formal authority to govern the organization; that is, the Group cannot issue directives which must be followed. Rather, the Advisory Group serves to make recommendations and/or provide key information and materials to the board members.
-- The Advisory Group members (Advisors) will be asked to serve for at least one year at a time, but may renew if both parties agree after that duration.
-- Advisory Group members will serve as a sounding board, a source of ideas and expertise - and honest advice.
-- Advisors will be expected to meet every three months.
-- Advisory will not be compensated for their time.
-- Being part of the Advisory Group will expose Advisors to new ideas and perspectives. It will also expand advisors’ networks and provide them with a way of giving back and improving education in our area.
-- Advisors will be expected to be Honest: The Advisory Group must be open and frank. Members will also suggest ways of correcting problems that are identified.
-- We encourage advisors to share past mistakes, so we can avoid making the same ones.
-- Advisors must be supportive and listen to the Founder/Director and offer clear and positive feedback.
-- Advisors can help with daily functions and activities if they choose to.
-- Advisors can be support our organization financially or through their expertise.
-- Advisors can be replaced at any time for multiple reasons.

Sincerely,

Pamela S. Clark